

# University of Delhi

## Research and Development Grant 2015-16

### Applications Invited

The Research and Development grant has been instituted by the University of Delhi to strengthen the research programmes of the postgraduate departments. The University invites proposals from faculty members of the University departments for providing research funds under the R & D scheme for the year 2015-16.

- The research proposals may be a fresh project with a promising outcome or research work culminating in a high quality research paper.
- Faculty members in Science Departments may apply for a grant up to a maximum of Rs 3.0 lakhs. Faculty members in Mathematical sciences, Arts, Humanities, Social Sciences, Commerce, Management, Education etc. may apply for a grant up to a maximum of Rs 1.5 lakhs.
- Faculty members may clarify whether the work done is theoretical or practical in nature.
- The practical work may be designed around equipment/machinery/software already available in the department.
- For the Faculties of Science/Interdisciplinary & Applied Sciences/Mathematical Sciences/Medical Sciences, the budgetary heads may be: Chemicals, minor equipment, software, travel for research work, contingency, research related reading material, books and publication.
- For Faculties of Arts/Social Sciences/Applied Social Sciences/Humanities/Commerce/Management/Education/Law, the budgetary heads may be: Travel related to research work and case studies, software, publication, purchase of research related reading material and contingency.
- The proposals, with a clearly defined expected outcome, duly forwarded by the Head of the Department/Director of Centre or Institute may be **submitted to the office of the Research Council by 20 September 2015.**
- Soft copy may be sent to [researchcouncildu@gmail.com](mailto:researchcouncildu@gmail.com)/[research-council@du.ac.in](mailto:research-council@du.ac.in).

## Application Format

Research proposal may be submitted in the following format (soft and hard copy):

1. Name, Email address, Telephone numbers
2. Department
3. The research proposal may consist of the following:
  - a. Objectives
  - b. Methodologies
  - c. Proposed outcome of research
  - d. Proposed Budget (head wise)
4. List of all, current, extramural funding
  - a. Title of project
  - b. Total Cost
  - c. Duration of Support
  - d. Name of funding body
5. Work for which grant is sought Theoretical/Practical
6. List of Publications, last 5 years in SCIE journals/impact factor wherever feasible)
7. Progress report of two pages and publication details from last year's R&D award (2014-15), if any

Head of the Department

Signature of the Faculty

## **Guidelines for Research & Development Grant 2015-16**

**Expectation:** The proposal must clearly establish an intellectual enquiry that can progress according to the plan outlined.

### **Selection**

Proposals received from faculty members of the Department will be examined by a Selection Committee.

### **Budget and Utilization**

- The grant will observe terms of the guidelines of Sponsored Research Projects.
- Hiring charges for unskilled labor may be claimed as per university rules out of contingency head with justification.
- Re-appropriation will not be allowed unless absolutely necessary with the permission of the Research Council.
- The following will not be allowed: Purchase of laptops, video recording instruments, air conditioners, cameras, furniture, home theatre, mobile phone, television, national and international travel for attending meetings (Symposia, workshops and conferences), registration fees of conferences for faculty members and their students, AMCs.
- No stationery expenditure or indiscriminate photocopying costs may be claimed
- Travel to hometown for fieldwork is not admissible.
- On completion of the financial year, all bills are to be duly entered in the relevant register. All non-consumable items are to be incorporated in the Asset/Equipment/Stock registers of the Department/Faculty.
- All the bills may be submitted by the grantee to either the Finance XII (Main Campus) or to AR (A/Cs) SDC.

### **Outcome**

The Project completion cum progress report along with a copy of the Utilization Certificate must be submitted to the office of the Research Council within 15 days of the completion of the term of the project. Utilization Certificate will not be processed without a receipt slip of the progress report at the Research Council.

**The support received from R & D grant must be acknowledged in any publications resulting from it.**